

## **Vistoso Resort Casitas Landscape and Tree Management Liaison Charter (2018)**

### **Overview:**

This Charter covers all areas outside of the buildings, within the plat of the Vistoso Resort Casitas ("VRC") complex, that are considered common property and all landscaping, within such areas. These areas fall under the general oversight and management of the Liaison to the HOA Board of Directors of the Homeowners Association (HOA).

### **Responsibilities:**

The BOD has the following responsibilities as they pertain to the Landscape and Tree Management:

1. Develop a set of broad policies and guidelines which govern the Landscape and Tree Management goals and objectives.
2. Appoint a Unit Owner as the Liaison for Landscape and Tree Management.
3. Utilize the Liaison for Landscape and Tree Management as a "resource" and actively solicit input on all landscaping related issues.
4. Along with the Liaison for Landscape and Tree Management, conduct an annual review of all HOA procedures, policies and processes related to Landscape and Tree Management
5. Provide feedback to the Liaison for Landscape and Tree Management in a timely manner.

The overall responsibilities of the Liaison for Landscape and Tree Management are:

1. Focal point for comprehensive long-term plans for landscape and tree management for the BOD. These Plans will include the current budget year and a multi-year future planning scenario.
2. Advise the Board of Directors on all landscaping and tree management issues, propose recommended actions and treatment strategies.
3. Oversight of the Landscape Request Program and Process used by the Unit Owners for adjustments to the landscape in and around their unit.
4. Assist the Property Manager in the oversight and evaluation of all landscape contractors.
5. Primary point of contact with the professional Arborist Companies.
6. In conjunction with the Property Manager, provide regular communications to the Board regarding the status of the grounds, as well as, any new landscaping issues that have arisen.

### **Appointment and Terms:**

There is no set term. The Liaison serves at the discretion of the Board.

### **Qualifications and Expectations of the Liaison:**

1. Strong knowledge of Southwest United States, Dry Climate Landscape Philosophies and Southern Arizona plants and professional landscaping practices used in the Greater Tucson Area.
2. A working understanding of irrigation systems, in general, and how they are configured, maintained and controlled on the VRC Property.
3. The Liaison is expected to self-educate on the Landscape and Tree Management issues and trends of Southern Arizona, by reading, attending classes and seminars, etc.
4. The Liaison must be open minded, have a willingness to work with others, and have the available time to devote to Landscape and Tree Management requirements.